

**Catlin Public Library District  
Regular Board Meeting  
15 September 2021**

The regular board meeting of the Catlin Public Library District was called to order at 7:00 pm. Board members present were Cathy Brogan, Sue Colwell, Judith Puzey, Brenda Stultz and Library Director Kathleen Bennett. Meeting was called to order by roll call vote.

**Approval of Agenda**

A motion was made by Judith Puzey and seconded by Brenda Stultz to approve the agenda. Motion carried 4 – 0 by voice vote.

**Approval of Consent Agenda**

A motion was made by Judith Puzey and seconded by Sue Colwell to approve the minutes for the August regular Board meeting and August financial reports, September invoices and statistics. Motion carried unanimously by roll call vote.

**Librarian's Report**

The library is not scheduling any indoor programming for either adults or children at this time, nor are we planning any children's outdoor programming for now.

Kathleen has started contacting flooring and painting companies for estimates to replace carpeting and to paint the library's interior. There is a matching grant of \$25,000 for which we qualify to apply; however, we don't know if we have \$50,000 worth of work until we hear back from the contractors. The one estimate we have is from the company which moves the library stacks. The estimated cost is between \$3,000 and \$6,000.

The Fall Book Sale is off to a great start with over \$300 collected so far from sales on Friday and Saturday. The book sale runs until October 16<sup>th</sup>.

The local Girl Scout troop, which has been collecting bottle caps, asked the library if we would be interested in receiving a bench made from the recycled caps. Since we have been a collection site, Kathleen indicated we would be delighted to receive a bench.

**Checkout statistics**

**August 2021**

Adult	739
Juvenile	335
Total	1074

**Interlibrary Loan**

Borrowing from	352
Loan to	354
Interlibrary Loan Total	706

Reciprocal Borrowing	37
Hoopla circulations	38
Computer Use	31
Attendance	499

## **Calendar of Events**

Coffee Talk continues through September on Wednesdays at 10:00. This is outdoors only and cancelled if it rains.

Library Crawl is scheduled for September 27<sup>th</sup> – October 17<sup>th</sup>. There are 85 libraries participating.

## **New Business**

Ordinance No. 2021-4 Tax Levy Ordinance: This is the amount of money that the library will levy to be used for the budget for FY 2022-2023. A motion was made by Sue Colwell and seconded by Judith Puzey to accept the Ordinance as presented. Motion passed 4 – 0 by Roll Call vote.

Per Capita Grant requirement: Chapters 9 & 10 of “Serving our public 4.0 summary and action steps” of Standards for Illinois Public Libraries 4.0 was reviewed.

Approval for Working Budget for FY 2021: A motion was made by Brenda Stultz and seconded by Judith Puzey to accept the working budget for FY 2021 as presented. Motion carried 4 – 0 by Roll Call vote.

## **Adjournment**

There being no further business, Judith Puzey motioned, and Sue Colwell seconded to adjourn the meeting. Motion carried by voice vote. The meeting concluded at 7:20 pm.

**The next regular monthly board meeting will be on Wednesday, October 20<sup>th</sup>, 2021, at 7:00 pm here at the Catlin Public Library.**

Respectfully submitted by Sue E. Colwell