

**Catlin Public Library District  
Regular Board Meeting  
20 July 2022**

The regular monthly board meeting of the Catlin Public Library District was called to order at 7:00 p.m. Board members present were Margaret Brown, Crystal Carter, Sue Colwell, Kathy Nesbitt, Judith Puzey, Brenda Stultz, and Library Director Kathleen Bennett. Meeting was called to order by roll call vote.

**Public Comment:** This section is included for any member of the public who attends and would like to make a comment. No member of the public attended this meeting.

**New Business**

A motion was made by Crystal Carter and seconded by Margaret Brown to approve **Ordinance No. 2022-2 Building and Maintenance Ordinance**. This is to levy and assess a tax of .02% for building and maintenance purposes for the Catlin Public Library District. The motion carried 6-0 by roll call vote.

**Approval of Agenda**

A motion was made by Brenda Stultz and seconded by Kathy Nesbitt to approve the agenda. Motion carried unanimously 6 - 0 by voice vote.

**Approval of Consent Agenda**

A motion was made by Kathy Nesbitt and seconded by Sue Colwell to approve the minutes for the June regular Board meeting, June financial reports, invoices for July, and Circulation stats for June. Motion carried unanimously by roll call vote.

**Calendar of Events**

**July – Coffee Talk** is going well and is scheduled through October.

**Summer Reading Program** has been very successful and finishes up Thursday, July 21<sup>st</sup>.

**YA Art program** has gone well this year and has one more session on Monday, July 25<sup>th</sup>.

Project Success has been a good partnership this summer. There was some discussion on continuing it during the school year.

**Librarian's Report**

The Book Cover – the sign and edging have been finished. The materials stored in another location need to be moved to the storage area at the east end of the Book Cover. The Lion's Club donated \$1500.00 to help cover the remaining costs associated with finishing the Book Cover. The library is planning on hosting a family-style event Open House in the Fall to celebrate the completion of this project.

Live and Learn Grant – Kathleen has hired an interior designer to help with the bid process because of legal issues involved. An asbestos test was performed on July 8<sup>th</sup> at a cost of \$500. This was necessary due to the previous use of the building. The Bolton's donated \$400

to the library to expand outdoor equipment purchases. Kathleen contacted the Village about painting pickle ball court boundaries on the tennis courts, and the equipment can be checked out at the Library.

### **Checkout statistics**

	<u>June 2022</u>	<u>Fiscal Year 2021-2022</u>
Adult	611	8878
Juvenile	595	3562
Total	1393	13158

### **Interlibrary Loan**

Borrowing from	308	3657
Loan to	402	4549
Interlibrary Loan Total	711	8207
Reciprocal Borrowing	85	559
Hoopla circulations	47	505
Computer Use	28	343
Attendance	798	6106
Programs	10	60

**Secretary's Audit:** Two board members appointed to review last year's minutes are Judith Puzey and Kathy Nesbitt.

### **Adjournment**

There being no further business, Crystal Carter motioned, and Brenda Stultz seconded to adjourn the meeting. Motion carried 6 – 0 by voice vote. The meeting concluded at 7:16 pm.

The Public Meeting for the Levy Ordinance is scheduled prior to the regular board meeting on Wednesday, August 17, 2022 at 7:00 p.m.

**The next regular monthly board meeting is scheduled for  
Wednesday, August 17, 2022, immediately following the Public Meeting  
at the Catlin Public Library.**

Respectfully submitted by Sue E. Colwell