

Catlin Public Library District
Regular Board Meeting
15 June 2022

The regular monthly board meeting of the Catlin Public Library District was called to order at 7:00 p.m. Board members present were Cathy Brogan, Sue Colwell, Kathy Nesbitt, Judith Puzey, Brenda Stultz, and Library Director Kathleen Bennett. Meeting was called to order by roll call vote.

Public Comment: This section is included for any member of the public who attends and would like to make a comment. No member of the public attended this meeting.

Approval of Agenda

A motion was made by Judith Puzey and seconded by Brenda Stultz to approve the agenda, with changes noted. Motion carried unanimously 5 - 0 by voice vote.

Approval of Consent Agenda

A motion was made by Judith Puzey and seconded by Kathy Nesbitt to approve the minutes for the May regular Board meeting, May financial reports, and invoices for June, and Circulation stats for May. Motion carried unanimously by roll call vote.

Calendar of Events

June – Coffee Talk has resumed on Wednesdays from 10 to 11:00. It is going well and is scheduled through August 10th, when Dave Biggerstaff will be discussing assessments.

Summer Reading Program. Story time on Thursdays for kids ages 3 – 7, starting on June 23rd at 10 a.m. An adult will need to stay with the kids. Grade school kids will begin on June 21st with a drop off program from 1 to 3 p.m. The program is shaping up to be exciting as approximately 60 kids are expected. We may need some volunteers to help.

Librarian's Report

The Book Cover – Kevin Kirk will mount the sign for the gable end, and has indicated that the sidewalk would be done soon. Kathleen and her husband have moved dirt around the edges of the concrete and will get sod. Kathleen plans to attend the July 7th Lion's Club meeting to appeal for the remainder of funds to finish this project (whatever remains plus the sod).

Bench – Our bench, sponsored by the Lion's Club, will be here by the end of July. The local girl scouts collected the bottle caps from the community that were used in making the bench. Discussion was held about where to place it.

Live and Learn Grant – The Live and Learn grant of \$58,000 has been awarded to the library, \$29,000 from the state and \$29,000 from the Library. The next step is for the director to investigate the options for the purchase of materials. Phil Lenzini, our lawyer,

recommends we break the project into 4 separate projects: painting, moving books, flooring installation, and the Library purchasing materials directly from the manufacturer, which would require cooperation from the flooring company.

Checkout statistics

May 2022

Adult	485
Juvenile	369
Total	999

Interlibrary Loan

Borrowing from	301
Loan to	326
Interlibrary Loan Total	627

Reciprocal Borrowing	54
Hoopla circulations	36
Computer Use	25
Attendance	623
Programs	8

New Business

A Motion to close the Programming checking account (Friends of the Library) and move the money to the General Funds account was made by Judith Puzey and seconded by Sue Colwell. The current balance in this account is \$6,690.46. Motion carried 5 – 0 by roll call vote.

A motion to amend the FY22 budget as indicated in the attached file (pg. 14) was made by Judith Puzey and seconded by Brenda Stultz. Motion passed unanimously by roll call vote.

A motion was made to approve the working budget for FY23 (pg. 15) by Brenda Stultz and seconded by Judith Puzey. Motion passed 5 – 0 by roll call vote.

A motion to approve the hiring of Nathan Simonson as a part time staff member at \$13.00/hour for 8 hours/week was made by Sue Colwell and seconded by Kathy Nesbitt. Motion carried unanimously by roll call vote.

A motion to approve salary increases for staff as indicated in the attached file (pg. 16) by Judith Puzey and seconded by Brenda Stultz. Motion carried unanimously by roll call vote.

A motion to approve Ordinance No. 2022-1 for FY23 (pg. 17) was made by Judith Puzey and seconded by Kathy Nesbitt. Motion carried 5—0 by voice vote.

A motion was made by Kathy Nesbitt and seconded by Judith Puzey to approve the appointment of Margaret Brown to the Board of Trustees to fill the open trustee position. Motion carried unanimously by voice vote.

Adjournment

There being no further business, Judith Puzey motioned, and Brenda Stultz seconded to adjourn the meeting. Motion carried 5 – 0 by voice vote. The meeting concluded at 7:32 pm.

**The next regular monthly board meeting is scheduled for
Wednesday, July 20th, 2022,
7:00 pm here at the Catlin Public Library.**

Respectfully submitted by Sue E. Colwell